SSEAC REGIONAL MOBILITY GRANT 2018 GUIDELINES

SSEAC offers three categories of competitive grants for between $1,500 and $4,000 to facilitate research collaboration or teaching (existing or new) between SSEAC academic members and foreign academics. Up to seven mobility grants will be awarded. The three categories are as follows:

**Australia and New Zealand:**
- This grant covers travel costs associated with domestic travel for the applicant or the collaborator within Australia or to/from New Zealand. The proposed activities must be on a topic related to Southeast Asia.
- A grant of up to $1,500 will be available to applicants of this category.

**Regional (Southeast Asia):**
- This grant covers travel costs associated with travel to Southeast Asia for either the applicant or a collaborator.
- A grant of up to $3,000 will be available to applicants of this category.

**International:**
- This grant covers travel costs associated with international travel outside of the Southeast Asian region for either the applicant or their collaborator. The proposed activities must be on a topic related to Southeast Asia.
- A grant of up to $4,000 will be available to applicants of this category.

For the purposes of the grant, Southeast Asia is defined as Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste and Vietnam.

**ELIGIBILITY AND CONDITIONS**

Applicants may only submit one application to this scheme per round. Applications must pertain to research or teaching activities, not outreach or capacity building. Applications for retrospective visits will not be considered. Please note there is a separate grant for Visiting PhD Scholars.

Applications for collaborators visiting Sydney must:

- Be proposed by a SSEAC academic member.
- Facilitate teaching or research collaboration (e.g. research design, writing up) with an academic located in Southeast Asia (Regional Grant) or on a topic related to Southeast Asia (Australia and New Zealand/International Grant).
- Relate to at least one of the five SSEAC research clusters (economic and social development, environment and resources, health, heritage and the arts, state and society).

University of Sydney staff applicants applying to travel must:

- Be a full academic member of SSEAC (SSEAC Grants Subcommittee members may only apply for an inward mobility grant to bring an academic to Sydney) and hold a continuing position or a contract that continues until at least 30 June 2021. Academics on recurring annual research contracts will need to provide a letter of intent of employment signed by the head of their academic unit indicating they expect the applicant will continue to be employed until 30 June 2021.
- Facilitate teaching or research collaboration (e.g. research design, writing up) with an academic located in Southeast Asia (Regional Grant) or on a topic related to Southeast Asia (Australia and New Zealand / International Grant)
- Relate to at least one of the five SSEAC research clusters (economic and social development, environment and resources, health, heritage and the arts, state and society)

In cases where these requirements are not fully met, applicants will be ineligible to apply for any future financial support from SSEAC.

CRITERIA FOR AWARD

The following criteria will be taken into consideration by the SSEAC Grants Subcommittee when assessing the applications:

- Benefit of the research collaboration to the University of Sydney
- Relevance of the activities proposed during the visit
- Future prospects of the collaboration

BUDGET AND TIMEFRAME

Funding can be requested for travel costs and accommodation. Per diems will need to be calculated using the University of Sydney rates.

The following items cannot be funded by the SSEAC Regional Mobility Grant:

- Conference attendance
- Research assistance or employment of casual staff

Please attach quotes found on the internet (or otherwise) as evidence of estimates for travel and accommodation costs.

The SSEAC Grants Subcommittee reserves the right to specify how awards may be used. Funds will be accessible in December 2018 and must be spent by June 2020.

All grant recipients will be required to submit a final report by June 2020.

SUBMISSION AND DEADLINES

Submit an online application https://www.surveymonkey.com/r/SSEACrmo18 by 5pm Friday 21 September 2018. Late submissions will not be considered.

A sample of the online Proposal form is available for download on the grants website. We suggest you work on your responses offline and copy and paste your answers once it is complete.