SSEAC LANGUAGE TRAINING INITIATIVE GUIDELINES

The purpose of the SSEAC Language Training Initiative is to fund short-term (two day) purpose specific intensive language training for academics and students from the University of Sydney in a Southeast Asian language of their choice.

For the purposes of the grant, Southeast Asia is defined as Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste and Vietnam.

ELIGIBILITY AND CONDITIONS

- Applications must involve at least five and no more than 15 staff or students from the University of Sydney.
- All applicants must be members of SSEAC.
- University of Sydney staff must be fixed term or continuing staff employed by; or hold an honorary title at the University of Sydney and have no paid position at another institution.
- Honorary titles and fixed term contracts must be valid to the end of the grant period; otherwise the applicant must attach a letter of intent of employment signed by the head of their academic unit indicating they expect the applicant will continue to be employed or hold an honorary title until the end of the grant period.
- Only students (full-time or part-time) from the University of Sydney whose research is about Southeast Asia are eligible for this initiative
- Applicants may only submit one expression of interest to the SSEAC Language Training Initiative in any given year.
- All training provided through this program will be for participants with little or no previous background in the language.

CRITERIA FOR AWARD

The following criteria will be taken into consideration by the SSEAC Grants Subcommittee when assessing the applications:

- Does the program benefit more than one community of knowledge in the University?
- How necessary is the language training to the applicants’ work?
- How much interest is there likely to be for this course by those not listed in the application?
- Are there possibilities for co-sponsorship by a school or faculty?

SUBMISSION AND DEADLINES

Submit an online application https://www.surveymonkey.com/r/SSEACIti. Applications may be submitted at any time.

A sample of the online Proposal form is available for download on the grants website. We suggest you work on your responses offline and copy and paste your answers once it is complete.