SSEAC REGIONAL MOBILITY GRANT 2019 GUIDELINES

SSEAC offers three categories of competitive grants for between $1,500 and $4,000 to facilitate research collaboration or teaching (existing or new) between SSEAC academic members and foreign academics. Up to three mobility grants will be awarded. The three categories are as follows:

**Australia and New Zealand:**
- This grant covers travel costs associated with domestic travel for the applicant or the collaborator within Australia or to/from New Zealand
- The proposed activities must be on a topic related to Southeast Asia
- A grant of up to $1,500 will be available to applicants of this category

**Regional (Southeast Asia):**
- This grant covers travel costs associated with travel to Southeast Asia for either the applicant or a collaborator
- A grant of up to $3,000 will be available to applicants of this category

**International:**
- This grant covers travel costs associated with international travel outside of the Southeast Asian region for either the applicant or their collaborator
- The proposed activities must be on a topic related to Southeast Asia
- A grant of up to $4,000 will be available to applicants of this category

For the purposes of the grant, Southeast Asia is defined as Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, Timor-Leste and Vietnam.

**ELIGIBILITY AND CONDITIONS**

- Applications must relate to one of the five SSEAC research clusters (economic and social development, environment and resources, health, heritage and the arts, state and society).
- Applicants must be academic members of SSEAC.
- Applicants must be fixed term or continuing staff employed by; or hold an honorary title at the University of Sydney and have no paid position at another institution.
- Honorary titles and fixed term contracts must be valid to the end of the grant period; otherwise the applicant must attach a letter of intent of employment signed by the head of their academic unit indicating they expect the applicant will continue to be employed or hold an honorary title until the end of the grant period.
- Applicants may only submit one application to this scheme per funding round.
- Members of the SSEAC Grants Subcommittee may only apply for an inward mobility grant to bring an academic to Sydney.
- Applications must facilitate teaching or research collaboration (e.g. research design, writing up) with a collaborator located in Southeast Asia (Regional Grant) or on a topic related to Southeast Asia (Australia and New Zealand/International Grant); not outreach or capacity building.
- Successful applicants are required to abide by University of Sydney policies and show due diligence when in-country.
- Applications for retrospective visits will not be considered.
- Please note there is a separate grant for Visiting PhD Scholars.
- Successful applicants will be required to produce a blog post.
CRITERIA FOR AWARD

The following criteria will be taken into consideration by the SSEAC Grants Subcommittee when assessing the applications:

- Benefit of the research collaboration to the University of Sydney
- Relevance of the activities proposed during the visit
- Future prospects of the collaboration

In cases where scheme requirements are not fully met following an award the awardees will be ineligible to apply for any future financial support from SSEAC.

BUDGET AND TIMEFRAME

Funding can be requested for travel costs and accommodation. Per diems will need to be calculated using the University of Sydney rates.

The following items cannot be funded by the SSEAC Regional Mobility Grant:

- Conference attendance
- Research assistance or employment of casual staff

Please attach quotes found on the internet (or otherwise) as evidence of estimates for travel and accommodation costs.

The SSEAC Grants Subcommittee reserves the right to specify how awards may be used. Funds will be accessible in November 2019 and must be spent by 30 June 2021.

All grant recipients will be required to submit a final report by 30 June 2021.

SUBMISSION AND DEADLINES

Submit an online application https://www.surveymonkey.com/r/SSEACrmo19 by 5pm Friday 27 September.

Late submissions will not be considered.

A sample of the online Proposal form is available for download on the grants website. We suggest you work on your responses offline and copy and paste your answers once it is complete.