India Study Tour
Summer 2019
Overview

The study tour in India provides an opportunity for the University of Sydney Business School undergraduate students to engage with diplomacy awareness and global perspective via a 14 day in-country program. The mobility program will provide practical experiences within Indian corporate and non-for-profit organisations that will enable students to apply their theoretical knowledge to:

- Gain a global perspective in emerging industry trends
- Experience work and life in India (in and nearby New Delhi/Gurugram)
- Learn and gain cross-cultural competence, habits and experience
- Cultivate strong face to face communication skills, participate/present in meetings, team-work activities and reflective writings
- Engage in industry-based operations (corporate, non-for-profit)
- Enhancing future global employability skills
- Involvement in the economic vibrancy in emerging economies and integration with the global economy will be a focus.

Details on the in-country itinerary will be updated shortly.

Students will be fully supported for the duration of the program by an academic from the Business School.

Global Mobility VC scholarships valued at $1,500 are available for eligible students.

<table>
<thead>
<tr>
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<th>India Study Tour 2019</th>
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<tbody>
<tr>
<td><strong>Study Tour duration</strong></td>
<td>1 to 15 December 2019</td>
</tr>
<tr>
<td><strong>Student Information Sessions</strong></td>
<td>7 August 12-1pm in ABS 1060 or 13 August 4-5pm in ABS 2140</td>
</tr>
<tr>
<td><strong>Application period</strong></td>
<td>9am on 11 September to 9am on 20 September 2019</td>
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Who should apply?

- Undergraduate students enrolled in a Business School degree (or combined Business School degree) may apply, with all majors being eligible.
- All applicants must have completed a minimum of 24 credit points of Business School units by the end of semester 2 2019.
- A minimum 50% WAM across the Business School units is required.
• Applicants are expected to be an outstanding ambassador for the Business School. Evidence of this will be demonstrated through academic and personal achievements.

• Applicants must have a minimum of 6 elective credit points available in their degree. Students are not able to exceed their degree requirements to participate in this program.

• Students can participate in only one Business School placement program during the course of their degree i.e. Local Industry Placement Program, International Industry Placement Program or other related programs. Students will only be awarded a second placement opportunity in exceptional circumstances. In addition, students may also participate in a study tour/business practicum/project-based unit and/or the Self-Sourced Placement Program if their degree will accommodate them enrolling in more than one program. Please contact business.placements@sydney.edu.au if you require clarification.

Note:

The India Study Tour (BUSS1343) is an elective unit of study worth 6 credit points which cannot count towards a major/specialisation. It is your responsibility to ensure that you have room in your degree to undertake this unit.

It is also your responsibility to ensure that your study plans conform to the relevant degree and faculty resolutions that are applicable to you. Please make sure to read the student responsibilities statement on the current student’s website to ensure you understand those responsibilities. Please refer to the Business School Handbook for the requirements of your degree.

How to apply

The Business School application is a 2-part process: an online application followed by an online interview.

Applications are submitted through Sonia Online. Please refer to the user guide for instructions on how to submit an application.

STEP 1: online application

To complete your online application, you are required to submit the following:

1. A copy of your resume
2. A copy of your academic record downloaded from Sydney Student. For commencing students who don’t yet have a transcript, please provide a list of units currently enrolled in.
3. A cover letter addressing your motivation for applying
4. An image of your current passport identification page.

The documents listed above must be attached as a single word document not exceeding 12 MB.

STEP 2: online interview

Once you have submitted an online application and applications have closed, you will receive email notification to complete an online interview on a system called Sonru. This will be sent to your university email account and you will have approximately 2 days to complete the interview.
Unit of Study

Students will be enrolled in BUSS1343 during the Intensive December session - administered by the Business School. This unit is compulsory for all students accepted into the program.

The key assessments that align to the study tour experience have been purposely designed to enhance students’ employability for a rapidly changing global labour market.

It is an elective unit of study worth 6 credit points and cannot count towards a major/specialisation. It is your responsibility to ensure that you have room in your degree to undertake this unit. Students are not permitted to exceed their degree requirements to participate in this unit.

It is also your responsibility to ensure that your study plans conform to the relevant degree and faculty resolutions that are applicable to you. Please make sure to read the student responsibilities statement on the current student’s website to ensure you understand those responsibilities. Please refer to the Business School Handbook for the requirements of your degree.

Please note, a minimum enrolment number is required for the unit to proceed.

Program

This study tour to India is designed for students who are interested in understanding decision making and organisational culture in the context of one of the world’s fastest growing economies.

During this two-week program, students will have the opportunity to work with both corporate and not-for-profit organisations operating in the sustainability and social enterprise sectors.

Throughout the tour, students will engage in several cultural activities to gain a better understanding of what day-to-day life, and business practices is like in India. This unit is well suited to students who are interested in doing business in emerging economies and learning how cultural context fundamentally shapes business.

Students will develop self-reflection, cultural competency, communication and leadership skills.

Prior to departure, students will develop a number of career and employability performance objectives in preparation for engaging and immersing themselves in Indian cultural and business arenas.

Further information on the program itinerary will be available shortly.
## Important Dates

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<tr>
<th>Details</th>
<th>Dates</th>
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<tr>
<td>Information Sessions</td>
<td>7 August 12-1pm in room 1060, ABS H70 and</td>
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<tr>
<td></td>
<td>13 August 4-5pm in room 2140, ABS H70</td>
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<tr>
<td>Application period</td>
<td>9am on 11 September to 9am on 20 September 2019</td>
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<tr>
<td>Online interviews to be completed</td>
<td>11.59pm on 22 September 2019</td>
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<td>Students notified of outcome</td>
<td>TBC</td>
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<tr>
<td>Confirmation of participation and deposit due</td>
<td>TBC</td>
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<tr>
<td>Full program fees due</td>
<td>28 October 2019</td>
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<td>Pre-departure workshop</td>
<td>11 November 2019</td>
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<td>Arrival in India</td>
<td>1 December 2019</td>
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<tr>
<td>Depart from India to Sydney</td>
<td>15 December 2019</td>
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<td>Final assessments due</td>
<td>TBC</td>
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**Fees and Scholarship**

**Fees consist of the following 2 components:**

1. BUSS1343 unit of study fee which is the normal tuition fee associated with a unit of study at the Business School and will be charged through the normal University billing process.

2. The program fee is AUD$2,800 and includes:
   - Please list any other inclusions:
     - Accommodation for 14 nights on bed and breakfast basis in a 3-4 star hotel
     - Corporate visit by air-conditioned cars/SVUs
     - 10-day cultural immersion and service-learning activities program with a range of social enterprises and NGO's in and near New Delhi/Gurugram.
     - Welcome dinner
     - Farewell dinner
     - English speaking local guides for city tours as per the program
     - Monument entrances during sightseeing tour
     - 1-day visit to the Taj Mahal
     - ½-day orientation tour in New Delhi including site visits to the Parliament Building, Rashtrapati Bhawan (President House), India Gate and Qutub Minar
     - Cycle rickshaw ride in Old Delhi
     - Drinking water in the coach throughout the tour
     - Tips to guides, drivers and vehicle assistants
     - Assistance from Indian staff at all times

   Students are responsible for the following costs which are not covered by the program fee or unit of study fee:
   - All airfares
   - Meals (except those included in the package), entertainment and personal expenses such as telephone calls, laundry, drinks etc.
   - Indian Visa fee
Scholarships

Global Mobility VC scholarships are available to eligible students (to the value of AUD$1,500).

Students must apply for a scholarship at the time of applying for the program, by completing the relevant section on the application form (late submissions will not be considered).

Eligible students who have previously received a scholarship/funding (including Business School scholarship, NCP, Endeavour, VC Global Mobility scholarship) for any Business School work integrated learning unit of study will only be awarded a second scholarship/funding in exceptional circumstances. Priority will be given to students participating in their first work integrated learning unit of study.

Students may also be eligible to apply for OS-HELP - a loan available to eligible students enrolled in a Commonwealth supported place who want to undertake some of their study overseas. OS-HELP can be used for a range of expenses such as airfares, accommodation and other travel or study expenses.

Travel

Students must ensure they possess a current passport with 6 months validity after their date of return. A visitor visa is required for India, further information will be provided to successful students. Students are responsible for their own travel arrangements to and from India.

Students are covered by the University of Sydney travel insurance for the duration of the program. Any personal travel (before or after the study tour) will not be covered by University insurance and students will need to organise their own cover for this travel period. Please refer to the Student Travel Insurance page (including the policy variations/amendments downloads) for further information.

We strongly advise that you do not confirm/pay for your flights until you have received official confirmation that you have been accepted into the program.

Accommodation

Accommodation (twin-sharing basis) will be provided for the duration of the program and is included in the program fee. It will be on a bed and breakfast basis in a 3-4 star hotel.

As a requirement of the program, all students must stay in the accommodation provided with room allocation being at the discretion of the program unit of study coordinator. Students are not permitted to stay with family or friends or to otherwise arrange their own accommodation.

Program conditions

By submitting an application, you agree to the following program conditions:

Selection criteria and application process

• Acceptance into the program is competitive and is based initially on the student’s online application and interview.
• All applicants must have completed (or will complete in semester 2 2019) at least 24 credit points of Business-related units.
• Applicants must have a minimum 50 WAM average across their Business units.
• Applications will only be accepted during the specified application dates and late applications will not be considered.
• Applicants must not apply to graduate prior to completing their unit of study requirements.
• The University of Sydney Business School will administer all applications and all enquiries should be directed to business.placements@sydney.edu.au

Program
• The in-country program will take place from 2 – 15 December 2019, with a pre-departure session in Sydney on 11 November 2019.
• Students are expected to represent the University in a positive manner at all times. Inappropriate behaviour or misrepresentation of the University’s name and resources, either professionally or otherwise may result in the immediate termination of the student from the program.
• Students will earn 6 credit points upon successful completion of the program.
• All efforts will be made to meet the short-term study tour in-country program. However, if for reasons beyond our control this cannot be achieved, then all efforts will be made for alternative learning opportunities to be offered to student/s in order to meet the unit of study learning requirements.
• Please note, a minimum enrolment number is required for the unit to proceed.

Travel Arrangements
• Students must ensure they possess a current passport with 6 months validity after date of return.
• Students require a valid visa and they are responsible for applying & obtaining the relevant visa in a timely manner. More details will be provided as soon the cohort is finalised.
• Students are responsible for their own travel arrangements to and from India. They must arrive in India by Sunday 1 December 2019.
• Students are covered by The University of Sydney travel insurance for the duration of the program. Any personal travel (before or after the program) will not be covered by University insurance and students will need to organise their own cover for this travel period.

Fees
• The program package fee is AUD$2,800 plus:
• The unit of study fee for BUSS1343 is the normal tuition fee associated with a unit of study at the Business School and will be charged through the normal University billing process.
• A deposit of AUD$1000 is due by (date TBC) and the full fees are due by 28 October 2019.
• Students are responsible for additional costs including return airfares, visas, airport transfers, food and entertainment costs and any other incidental costs. Refer to the Fees and Scholarships page for information on what is included in the program fees.

Media
• Students are expected to agree to photographs or videos taken in connection to the program being used for marketing purposes by the University of Sydney Business School.
Confidentiality

- Student information as required for administering all aspects of the program will be transferred from the University of Sydney Business School to the organisations in India, if requested, to facilitate visits.

Refund Policy

- In the event that the program is cancelled prior to departure, students will receive a 100 per cent refund of the program fees.
- Upon acceptance, all students must pay a deposit of AUD$1000 by (date TBC), which will only be refunded in the event that the program is cancelled.
- Cancellation fees apply for students who withdraw from the program after confirming their participation. (Cancellations fee varies up to 100% of the program fee, depending on the date the student withdraws).
- 100% FEE-HELP debt for the BUSS1343 unit of study will be incurred after the census date. No refund of program fee is payable for unit of study withdrawals received after this date.
- Applications to withdraw from the program must be received in writing and lodged with the University of Sydney Business School Careers & Employability Office.