



SUPPLEMENTARY ACADEMIC SUPPORT (SAS) APPLICATION FORM

STUDENT FULL NAME:	SID:
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1. ACADEMIC SUPPORT FOR COURSEWORK STUDENTS		TUTORIAL ASSISTANCE
SUBJECT DETAILS	TUTOR DETAILS	
SUBJECT NAME	FULL NAME	
SUBJECT CODE	STAFF/STUDENT ID	
ESTIMATED HOURS REQUIRED (MAX. 10)	EMAIL	
	PHONE	
COURSE COORDINATOR/LECTURER APPROVAL:		
NAME: _____ POSITION: _____ EMAIL: _____		
PH: _____ SIGNATURE: _____		
By providing my above recommendation and signature I acknowledge I have read the academic staff checklist on page 2 of this form.		

2. ACADEMIC SUPPORT FOR RESEARCH STUDENTS		THESIS EDITING	CONFERENCE ATTENDANCE
ACTIVITY PLACE & PERIOD			
I HAVE ATTACHED FOR APPROVAL	A letter of support from my supervisor for thesis editing or conference attendance. Information on the conference (Including registration cost, time, date and venue) Airfare costs and breakdown of accommodation costs(if required).		
I HAVE ATTACHED FOR CLAIM	Tax invoices <u>and</u> proof of payment (e.g. credit card/bank statement) for <u>all</u> expenses incurred.		

LIST ITEMS (airfares, accommodation, registration fees, etc.)	AMOUNT <i>Student Use</i>	PRE - APPROVAL <i>Office Use</i>	REIMBURSE <i>Student Use</i>	APPROVAL <i>Office Use</i>
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
TOTAL EXPENSES	\$	\$	\$	\$
OFFICE APPROVED SIGN				
OFFICE APPROVED DATE				

By signing I acknowledge I have been informed of, and utilised, all free support services available to me through the institution. After consultation with my academics I hereby request further tutorial support;

STUDENT SIGNATURE: _____ **DATE:** _____

Please turn over for the supplementary academic support guidelines.

SUPPLEMENTARY ACADEMIC SUPPORT (SAS) RULES & GUIDELINES

Australia Awards are prestigious international awards offered by the Australian Government to the next generation of global leaders for development.

Australia Awards Scholarship (AAS) students are entitled to a limited amount of Supplementary Academic Support (**SAS**).

The University of Sydney's **International Sponsorships** administers SAS on behalf of its AAS students, ensuring equity, transparency and good use of public money.

SAS can be used by AAS students only, through International Sponsorships' written approval, as follows:

ACADEMIC SUPPORT PRIMARY PURPOSE	<p>1. To provide academic assistance (e.g. employing a private tutor) to students at risk of being unsuccessful in their studies, once all other academic support mechanisms provided by the University have been exhausted.</p> <p>2. To provide academic assistance to students with course articulation requirements (such as 65%GPA requirement for progression from a graduate certificate to a master degree), once all other academic support mechanisms provided by the University have been</p>
RESEARCH STUDENT ONLY ACADEMIC SUPPORT	<p>3. For thesis editing.</p> <p>4. To contribute towards meeting the costs of attending conferences to present research findings or research papers that are directly related to their course. The research student must be presenting at the conference and be able to show evidence of conference registration and have the supervisor's endorsement to attend the conference.</p>
ACADEMIC STAFF CHECKLIST	<p><input type="checkbox"/> I recommend and endorse the use of the listed tutor for supplementary academic support.</p> <p><input type="checkbox"/> The assistance required is necessary for avoiding potential failure in this subject/area of study.</p> <p><input type="checkbox"/> The assistance is necessary to ensure success in meeting articulation program requirements.</p> <p><input type="checkbox"/> The assistance is necessary to ensure meeting thesis submission deadline.</p> <p><input type="checkbox"/> I confirm that in endorsing the above tutor/thesis editor Conflict of Interest Policy has been considered.</p>
PLEASE NOTE	<p>This is an abbreviated version of SAS Rules and Guidelines, Australia Awards Scholars should consult the current scholarship handbook for current policy guidelines here. International Sponsorships reserves the right to administer SAS on a case-by-case basis, at its own discretion, and in line with the University's contract with DFAT.</p>
CONTACT	<p>International Sponsorships, Lvl 4 JFR Bldg G02, PH:</p> <p>02 8627 75449</p> <p>australiaawards@sydney.edu.au</p>