

PRO-CHANCELLOR POLICY 2015

The Senate of the University of Sydney, as the governing authority of the University of Sydney, by resolution adopts the following Policy.

Dated: 24 February 2015

Last amended: 20 June 2017 (administrative amendments only)

19 March 2022 (commencing 21 March 2022)

20 July 2023 (administrative amendments only)

20 May 2024 (administrative amendments only)

Signature:

Position: Secretary to Senate

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1 Name of policy

This is the Pro-Chancellor Policy 2015.

2 Commencement

This policy commences on 24 February 2015.

3 Policy is binding

Except to the extent that a contrary intention is expressed, this policy binds the University, staff, students and affiliates.

4 Statement of intent

This policy provides for the appointment of Pro-Chancellors, who may preside at graduation ceremonies and other official functions when the Chancellor is unavailable.

5 Application

This policy applies to the University, its staff, students and affiliates.

6 Role of Pro-Chancellor

- (1) The Chancellor is responsible for the manner in which the functions of his or her office are carried out.
- (2) The role of the Pro-Chancellor is to carry out, by arrangement with the Chancellor, the functions of delegate of the Chancellor to preside at graduation ceremonies and other official functions when the Chancellor is not available, in addition to other delegates.

Note: [See University of Sydney \(Delegations of Authority\) Rule](#)

6A Role of Presiding Pro-Chancellor

- (1) The role of the Presiding Pro-Chancellor is to carry out, by arrangement with the Chancellor, the functions of delegate of the Chancellor to preside at graduation ceremonies.
- (2) A Presiding Pro-Chancellor must be one of the following:
 - Former Deputy Chancellor
 - Former Pro-Chancellor
 - Former Chair of the Academic Board
 - Former Provost
- (3) Presiding Pro-Chancellors are permitted to preside at graduations (i.e. admit to the appropriate degree or degrees and award the appropriate diploma or diplomas to those who have qualified for the degree or diploma concerned and whose names appear in the printed list contained in the official program). The names to appear in the official program are determined by administrative action taken by Deans and Heads of Schools and Deans prior to the finalisation of the official program. Those presiding at the ceremony are unable to vary the list or to depart from it.

7 Number of Pro-Chancellors

At any given time there will normally be up to four Fellows appointed to the position of Pro-Chancellor.

8 Appointment of Pro-Chancellors

- (1) A Pro-Chancellor must be appointed by Senate on the recommendation of the Chancellor.
- (2) The Chancellor may put forward the names of more nominees than there are positions to be filled. On such occasions the determination of which candidates are to be appointed will be by an election conducted by the Secretary to Senate.
- (3) A Pro-Chancellor will normally be appointed for a period of two years.
- (4) Fellows appointed to the position of Pro-Chancellor are eligible for re-appointment.

9 Rescissions and replacements

This document replaces the Pro-Chancellor Policy which was adopted on 5 May 2003 and last amended on 2 August 2003, which is rescinded as from the date of commencement of this document.

NOTES

Pro-Chancellor Policy 2015

Date adopted: 23 February 2015

Date commenced: 24 February 2015

Date amended: 20 June 2017 (administrative amendments only)

20 July 2023 (administrative amendments only)

20 May 2024 (administrative amendments)Original administrator:
Executive Officer to Senate

Current policy owner: Secretary to Senate

Review date: 24 February 2019

Rescinded documents: Pro-Chancellor Policy 5 May 2003

Related documents:

University of Sydney Act 1989 (NSW) (as amended)

University of Sydney By-Law 1999 (as amended)

University of Sydney (Delegations of Authority) Rule

AMENDMENT HISTORY

Provision	Amendment	Commencing
6 Note; related documents	Updated references to University of Sydney (Delegations of Authority – Administrative Functions) Rule 2016	20 June 2017
6A(2)	Added Former Chair of Academic Board and Former Provost	18 April 2022
6(2) note; related documents	replace 'University of Sydney (Delegations of Authority – Administrative Functions) Rule 2016' with 'University of Sydney (Delegations of Authority) Rule 2020	20 July 2023

Provision	Amendment	Commencing
6(2) note; related documents	replace 'University of Sydney (Delegations of Authority) Rule 2020' with 'University of Sydney (Delegations of Authority) Rule'	20 May 2024