Henry Bertie and Florence Mabel Gritton Research Scholarships
Application Procedures and Conditions of Award

Application Procedures

- **Applicants who have applied for the 2016 Round one Australian Postgraduate Awards (APA) / University of Sydney Postgraduate Awards (UPA) by 23 October 2015:**

  You will need to complete and submit **Supplementary Form A and two Referee’s Reports.** One set of Supplementary Form A and supporting documentation are required.

- **Applicants who have NOT applied (or are ineligible to apply) for the 2016 Round one Australian Postgraduate Awards (APA) / University of Sydney Postgraduate Awards (UPA):**

  You will need to complete and submit **Application Form B and two Referee’s Reports.** One set of Application Form B, complete with supporting documentation, are required.

- **Applicants who wish to apply for the Gritton University Medallist Award:**

  You will need to complete and submit **Application Form C and a letter from your PhD Supervisor.** One set of Application Form C and attachment are required.

**One set of completed Supplementary Form A OR Application Form B OR Application Form C, together with supporting documentation/attachments, must be submitted to:**

Gritton Scholarship Applications
Scholarships and Financial Support Service
Level 5, Jane Foss Russell Building, G02
The University of Sydney
NSW 2006 Australia

by **29 January 2016.** **Late, faxed or e-mailed** applications will **not** be accepted. **Do not** staple or bind your application form and supporting documents – **use one paper clip or foldback clip only** for the application.

Applications for the Henry Bertie and Florence Mabel Gritton Research Scholarships will be considered **after** the APA/UPA have been decided by the University. All applicants will be advised in late February 2016.

**Privacy Statement**
In accordance with the University of Sydney Privacy Policy (http://sydney.edu.au/privacy.shtml), the information you provide for this application is collected and held by the University in order to assess candidates for Henry Bertie and Florence Mabel Gritton Research Scholarships, and for administrative and statistical purposes including publicising the names, areas of research and other relevant details of successful applicants. Enquiries regarding access to and correction of the personal information should be directed in the first instance to the Scholarships and Financial Support Service.
Conditions of Award

The Henry Bertie and Florence Mabel Gritton Research Scholarships are tenable at The University of Sydney only and may be awarded at postdoctoral or postgraduate level. The following are extracts from the conditions of award pertaining to the postgraduate scholarships:

Established in 1957 by a bequest of £60,243 from the estates of Henry Bertie Gritton and his wife Florence Mabel Gritton, the scholarships shall be awarded under the following conditions:

- Each scholarship shall be named a Henry Bertie and Florence Mabel Gritton Research Scholarship.
- The object of the scholarships is to promote the knowledge and study of Chemistry in relation to Industry and Agriculture, including Chemistry connected with Electrical Engineering, Metallurgical Chemistry and Chemistry in its application to Mining and the winning and treatment of minerals and natural products of the soil.
- The scholarships may be awarded at and shall be tenable at the University of Sydney.
- The scholarships shall be awarded on the basis of academic merit and appropriateness of proposed programs of research.
- The scholarships shall be open (a) to graduands or graduates of universities which are members of the Association of Commonwealth Universities, or (b) to graduands or graduates of any university who are either citizens of a Commonwealth country or who are Permanent Residents of Australia. This condition must be met by the time of the Selection Committee meeting.
- A scholarship at postgraduate level:
  (a) may be awarded only to an applicant who is eligible for admission to candidature for a higher degree by research and who enrolls accordingly.
  (b) may be awarded in two categories:
    i. Gritton University Medallist Award - to be awarded, on application, to a University of Sydney Medallist who is enrolled full-time in a PhD program. The award is normally made in the second year of candidature, subject to satisfactory progress, and is for one year only. The value of the award is to be determined annually and is irrespective of the nature of any other awards the medallist may hold.
    ii. Gritton Postgraduate Scholarship - valued at the APA rate* and awarded (on application) to graduates who would normally be expected to have first class honours degrees. A relocation allowance, a thesis allowance, sick leave and maternity leave are provided in line with Australian Postgraduate Award entitlements. A postgraduate scholarship shall be tenable for up to two years for a Masters degree and up to three years for a PhD degree, subject to satisfactory progress. In exceptional circumstances, a further extension of six months may be granted to PhD candidates. Periods of study already undertaken towards the degree prior to the commencement of the award will be deducted from the maximum period of tenure.
- Scholarships shall be awarded by the Academic Board on the recommendation of a committee consisting of the Chair of the Academic Board and the Deans of the Faculties of Agriculture, Food and Natural Resources; Engineering and Information Technologies; and Science and the Head of the School of Chemistry, or their nominees.

* $26,288 per annum in 2016 (indexed on 1 January). The Gritton Scholarship does not cover any tuition fees payable by international students and the relocation allowance only applies to moves from an Australian city to Sydney to take up the scholarship.
Henry Bertie and Florence Mabel Gritton Research Scholarships

**Supplementary** - for applicants who have applied for the 2016 Round one Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA) by 23 October 2015.

(Applicants who have not applied for the APA/UPA will need to complete Application Form B instead.)

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If you have already commenced the research degree for which the scholarship is sought, please indicate your enrolment details:

- Commencement date of candidature:
- Student number:

- Name of Supervisor:

Are you currently receiving or have you previously held a postgraduate award or scholarship? **YES / NO**

If YES, give name, value and duration of your award or scholarship.

If you are currently receiving a postgraduate scholarship, attach a statement to explain why your Gritton Scholarship application should be considered.

Attach a brief outline of your proposed research project and **explain in no more than 100 words how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest.** Please note that if you are awarded a Gritton Scholarship, you must work on the project as described in this application.

**I have applied for the 2016 Round one APA/UPA by 23 October 2015.**

I declare that the information provided by me on this form and supporting documentation is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

| Signature: | Date: |

One **SET** of Supplementary Form A and attachments must be submitted to:

Scholarships and Financial Support Service
Level 5, G02
The University of Sydney
NSW 2006

by **29 January 2016.** Late, faxed or e-mailed applications will **not** be accepted.

You will also need to obtain **two Referee's Reports.** You must forward the Academic Referee’s Report form (on the last page of this document) to your referees and request them to send their report directly to the Scholarships and Financial Support Service by **29 January 2016.** The Scholarships and Financial Support Service will **not** contact Academic Referees on behalf of applicants.
Henry Bertie and Florence Mabel Gritton Research Scholarships

**Application** - for applicants who have NOT applied for the Australian Postgraduate Awards (APA) and University of Sydney Postgraduate Awards (UPA).

(Applicants who have applied for the APA/UPA will need to complete *Supplementary Form A* instead.)

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Are you a citizen of a Commonwealth country? **YES / NO**

Country of citizenship:

Are you a permanent resident of Australia? **YES / NO**

Are you a graduand or graduate of a University which is a member of the Association of Commonwealth Universities? **YES / NO** If **YES**, name of University:

### Qualifications

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<th>Name of Qualification</th>
<th>Awarding Institution</th>
<th>Completion Date</th>
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**Proposed enrolment in 2016 Research Period Two (March)** – you must have applied separately for admission as a Masters by Research or PhD candidate before submitting your Gritton Scholarship application as the Faculty has to determine whether your candidature will be accepted before supporting your scholarship application. (If you intend to commence your postgraduate research degree in 2016 Research Period Three (July), you should apply for the next round instead and applications will open in May 2016.)

Name of postgraduate research degree you propose to enrol in 2016 Research Period Two:

Department/School: Faculty:

Proposed research area:

University of Sydney student number (if known):

If you have already commenced the research degree for which the scholarship is sought, please indicate your enrolment details:

Commencement date of candidature: Student number:

Name of Supervisor:

Are you currently receiving or have you previously held a postgraduate award or scholarship? **YES / NO** If **YES**, give name, value and duration of your award or scholarship.

If you are currently receiving a postgraduate scholarship, attach a statement to explain why your Gritton Scholarship application should be considered.
Academic referees – please give the names and contact details of two academic referees who are familiar with your recent studies. You must forward the attached Academic Referee’s Report form to your referees and request them to send their report directly to the Scholarships and Financial Support Service by 29 January 2016.

First Referee

Title: | Name: | Position:
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Name of Institution and Country (if not Australia):

Telephone: | E-mail:
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Second Referee

Title: | Name: | Position:
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Name of Institution and Country (if not Australia):

Telephone: | E-mail:
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Supporting documentation

The University of Sydney accepts scanned documents submitted online in support of applications for admission to courses of study and photocopy of documents for the Gritton Scholarship applications. All supporting documents must be true and complete records. You should be prepared to provide original documents or original certified copies of supporting documents upon request at any time. Detailed checking of supporting documents is an inherent element of our admissions and scholarship ranking processes and may involve contacting the original issuing authority or relevant tertiary admissions centre, or other organisation (whether education or otherwise), or individual, whether in Australia or overseas, to verify documents. A failure to provide documents on request, or the discovery of either fraudulent documents or a misrepresentation of true circumstances in association with your application, may lead to the rejection of your application for admission/scholarship, the withdrawal of your offer, or the cancellation of your enrolment.

Documents submitted in a language other than English must be accompanied by a complete English translation. The University accepts translations to English made by an accredited translator with a government body, the Registrar of the issuing institution or, for international applicants, registered University of Sydney education Agents who have been designated as translators.

Please attach to each copy of your application:

- a copy of your passport or citizenship certificate and if applicable, relevant documentation concerning your permanent resident status in Australia (not required if you are/were a University of Sydney student);
- a copy of your academic transcripts of your undergraduate and any postgraduate studies (University of Sydney transcripts need not be included) with actual marks where these are available;
- a summary of your research experience (e.g. Honours project or research thesis with information on the title and length of the thesis/report completed);
- if applicable, details and evidence of any scholarly publications and/or relevant professional experience in accordance with the criteria and instructions per Section 5.3 ‘Research Potential Indicator (RPI)’ of the APA/UPA Information Document (available from: http://www.sydney.edu.au/scholarships/research/postgraduate_awards.shtml); and
- a brief outline of your proposed research project and explain in no more than 100 words how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest. Please note that if you are awarded a Gritton Postgraduate Scholarship, you must work on the proposed project as described in this application.
I declare that the information provided by me on this form and supporting documentation is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

Signature: Date:

One SET of Application Form B and attachments must be submitted to:
Scholarships and Financial Support Service
Level 5, G02
The University of Sydney
NSW 2006

By 29 January 2016. Late, faxed or e-mailed applications will not be accepted.

Please ensure that your Academic Referee’s Reports reach the Scholarships and Financial Support Service by the same date. The Scholarships and Financial Support Service will not contact Academic Referees on behalf of applicants.
Henry Bertie and Florence Mabel Gritton Research Scholarships

Application Form C - for the Gritton University Medallist Award

The Gritton University Medallist Award is awarded to a University of Sydney Medallist who is enrolled full-time in a PhD program. The award is normally made in the second year of candidature, subject to satisfactory progress, and is for one year only. Students meeting the other conditions who are given approval by the Chair of the Academic Board to submit their PhD thesis early may also apply.

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<th>University of Sydney student number:</th>
<th>In what year were you awarded the University Medal?</th>
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<td>(There is no need to attach your academic transcripts.)</td>
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<th>Current enrolment:</th>
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Name of current scholarship/s held:

Attach a one-page outline of your research project and explain in no more than 100 words how it relates to the purpose of the Henry Bertie and Florence Mabel Gritton bequest.

Supervisor’s Letter – please give the name of your principal PhD supervisor at the University of Sydney. You must request him/her to send a brief letter directly to the Scholarships and Financial Support Service by 29 January 2016 and comment on (a) your performance and progress during the first year of candidature; and (b) the relevance of your research project to the purpose of the Henry Bertie and Florence Mabel Gritton bequest.

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<th>Name:</th>
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I declare that the information provided by me on this form and attachment is complete and correct. I am aware that there are severe penalties for providing false or misleading information, including exclusion of my application and cancellation of scholarship support. I am also aware that giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

Signature: Date:

One SET of Application Form C and attachment must be submitted to:
Scholarships and Financial Support Service
Level 5, G02
Jane Foss Russell Building, G02
The University of Sydney

by 29 January 2016. Late, faxed or e-mailed applications will not be accepted.

Please request your principal PhD Supervisor to submit his/her letter by the same date. The Scholarships and Financial Support Service will not contact Supervisors on behalf of applicants.
# The University of Sydney

**Henry Bertie and Florence Mabel Gritton Research Scholarships**

## ACADEMIC REFEREE’S REPORT (for Form A and B applicants)

**Confidential – to be mailed or emailed directly to the Scholarships and Financial Support Service**

### For the Applicant

Please complete Section A and send the form to the person whom you wish to act as your academic referee. This person should be a senior academic who is able to provide an assessment of your most recent studies and research potential.

### For the Referee

Please provide a confidential assessment of the applicant and send the completed form directly to the Scholarships and Financial Support Service, Level 5, Jane Foss Russell Building, G02, The University of Sydney, NSW 2006, Australia, scholarships.officer@sydney.edu.au by 29 January 2016.

### SECTION A  (to be completed by applicant)

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List below details of course(s) for which you are seeking an award:

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<th>Proposed Course(s)</th>
<th>Department and Faculty</th>
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### SECTION B  (to be completed by referee)

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<th>Name of referee:</th>
<th>Position or title:</th>
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<td>Name of Institution and Country (if not Australia):</td>
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Applicant’s actual or predicted final examination results (if known). Please indicate whether actual or predicted (e.g. Hons 1 actual):

If the applicant is currently enrolled in an Honours degree, what level of honours is she/he likely to obtain?

Based on the quality of completed work, the applicant is seen as having a record which is (please tick/specify):

- top 5%
- top 10%
- top 15%
- top 20%
- other (please specify): ___________

Based on the applicant’s overall academic performance and potential for the proposed course, the degree of support I give the applicant is (please tick):

- Unreserved
- Strong
- Fairly Strong
- Moderate
- Nil

Please comment on the relevance of the applicant’s proposed research project to the purpose of the Henry Bertie and Florence Mabel Gritton bequest (attach an additional page if required).

Signature of Referee: ……………………………………………………………………… Date: ……………………………