

# 2017 REGISTERED USER REQUEST FORM BOSCH INSTITUTE ADVANCED MICROSCOPY FACILITY



REGISTERED USERS ARE DEFINED AS THOSE PEOPLE WHO HAVE COMPLETED THIS REGISTRATION FORM AND WHO HAVE AGREED TO PAY THE ACCESS FEE. A REGISTRATION FORM AND PAYMENT OF ACCESS FEE MUST BE COMPLETED FOR EACH USER FOR EACH CORE FACILITY INDEPENDENTLY AND FOR EACH CALENDAR YEAR. MEMBERS OF THE UNIVERSITY OF SYDNEY WILL PAY AN ACCESS FEE OF \$595 (EX GST). MEMBERS OF THE FIVE DISCIPLINES OF THE SCHOOL OF MEDICAL SCIENCES (ANATOMY, BIOMEDICAL SCIENCES, PATHOLOGY, PHARMACOLOGY, PHYSIOLOGY) WILL BE ELIGIBLE FOR THE DISCOUNTED RATE OF \$418. ALL OTHERS MUST PAY THE EXTERNAL USER FEE OF \$1500 (EX GST).

**NOTE:** ALL REGISTERED USERS MUST UNDERTAKE APPROPRIATE TRAINING BEFORE USING THE FACILITY – DETAILS CAN BE OBTAINED FROM THE CORE FACILITY OFFICERS. IN THE EVENT THAT SOMEONE IS FOUND TO HAVE MISUSED THE FACILITY, ACCESS MAY BE WITHDRAWN.

## Registration Details (Please Print)

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Staff/Student ID: \_\_\_\_\_ UniKey: \_\_\_\_\_

Position: \_\_\_\_\_

Research Laboratory: \_\_\_\_\_

Location: \_\_\_\_\_

Contact No: \_\_\_\_\_ Email: \_\_\_\_\_

Duration of access: \_\_\_\_\_ to 31 January 2018  6 months only (after July 1)

Name of Supervisor: \_\_\_\_\_

Discipline/School/Faculty/Institute: \_\_\_\_\_

Have you completed the Training Requirements?  Yes – provide details on next page  No

Annual Fee for School of Medical Sciences Member is \$418 per Core Facility.  
Annual Fee for Member of the University of Sydney is \$595 (ex GST) per Core Facility.  
Annual Fee for External User is \$1500 (ex GST) per Core Facility.  
Fees run for Calendar Year. After July 1, Fees drop to 60% of Annual Fee.

## Access Fee Payment - Journal Transfer (Please print details)

I \_\_\_\_\_ from the Discipline of \_\_\_\_\_

Endorse the journal transfer of from my account code:

Amount:  \$418  \$595  \$1500

Journal Transfer RC: \_\_\_\_\_ Project: \_\_\_\_\_ Analysis: \_\_\_\_\_

Invoice Please (GST applies)

Being 2017 Access Fee for the Bosch Advanced Microscopy Facility for:

Registered User: \_\_\_\_\_

Signed (Supervisor, HOD etc): \_\_\_\_\_ Date: \_\_\_\_\_

### To be completed by the Bosch Microscopy Officer:

AMF User Database: \_\_\_\_\_

Card Access: \_\_\_\_\_

Journal Transfer: \_\_\_\_\_

PPMS Account: \_\_\_\_\_

## Training History

Microscope/Software	Date Training Completed	Tick if training required in 2017
<b>ZEISS LSM 510 Meta Confocal Microscope</b>		
<b>Leica SPEII Confocal Microscope</b>		
<b>ZEISS Decon FL and TL Microscope</b>		
<b>Olympus StereoInvestigator Microscope</b>		
<b>Nuance Multi-Spectral Imaging System</b>		
<b>PALM Laser Microdissection and Optical Tweezers</b>		
<b>ZEISS AxioScan.Z1 FL and TL Slide-Scanning Microscope</b>		
<b>Multi-Photon TriM Scope II</b>		
<b>LaVision Light-Sheet Ultramicroscope</b>		
<b>ZEISS LSM 800 plus AIRYSCAN</b>		
<b>Imaris</b>		
<b>MetaMorph</b>		

## Conditions of Use

1. The Registered User will have access to the Bosch Advanced Microscopy Facility in the Anderson Stuart Building.
2. The Registered User must undertake appropriate training with the Microscopy Officer prior to using specialised equipment and/or areas.
3. The Registered User must at all times follow all rules and procedures for the use of the facility including the wearing of any required safety clothing, if appropriate.
4. The Registered User will be responsible for the general maintenance and cleanliness of the equipment and areas being used including the safe disposal of any waste materials.
5. The Registered User must report any accidents or misuse of the Facility to Dr Louise Cole on 9351 2520 or 0403 072 516.
6. The Registered User must **NOT** allow access to non-registered users.
7. Prior to the commencement of access, the Registered Users must have completed and have a delegated authorised signature on the Access Fee Payment – Journal Transfer Form.
8. In the event that you breach any of the obligations under this Agreement, the Bosch Institute is entitled to terminate this agreement without notice.
9. This Bosch Facility should be acknowledged on **all publications and presentations resulting from its use**, and, if appropriate, the Facility Officer should also be acknowledged. The official suggested acknowledgement format is as follows: "The authors acknowledge the support received from the Bosch Institute Advanced Microscopy Facility, and the expert help of Facility staff, especially [insert name/s]....."
10. The Registered User will inform the Facility Manager of the submission, acceptance or publication of any manuscripts resulting from the use the Bosch Advanced Microscopy Facility.
11. The Facility will take care but not responsibility for storage of images or data collected at the Facility. Users should ensure timely backup of their data, for example with the University's [Research Data Store \(RDS\)](#)

## Agreement

I agree to the above terms and conditions.

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_